

ORDINANCE NO. 2018-2138

**AN ORDINANCE REGARDING VARIOUS FEES
FOR THE
CITY OF PLYMOUTH**

Statement of Purpose and Intent

The Plymouth Common Council must approve in ordinance form all fees and charges imposed by the City of Plymouth through its various departments for the myriad of services it provides to individuals. A number of those fees have not been adjusted in many years to more accurately reflect the City's actual cost of delivering such services. This spring, the Fee Schedule Committee met in several sessions to conduct a comprehensive assessment of the City's fees. Out of the Committee's work with City Department Heads, these recommendations were produced for the Council's review and approval.

This is an initial draft of this ordinance. Portions of these fees appear within the City Code and references to the amendment of the applicable sections thereof have not yet been added. Additional explanatory language may also be necessary for certain provisions.

NOW, THEREFORE, BE IT ORDAINED, by the Common Council of the City of Plymouth, Indiana, as follows:

Section 1. The Plymouth Fee Schedule Committee recommends adoption of the following fees and charges:

Police Department

Accident Reports	\$12.00
Case Reports	\$5.00
Photos	\$10.00
Videos	\$10.00
Background Checks	\$5.00
CAD/Log Copies	\$0.10 per page
Fingerprints	\$5.00 first 2 cards/\$5.00 per additional card
VIN Checks	\$5.00 for City Residents/\$10.00 for Nonresidents
	Payment must be made at Police Department prior to the check. Checks will be performed between the hours of 7:00 AM and 3:00 PM. Outside of those hours, checks will be performed by appointment only.
Salvage Checks	\$10.00
Parking Tickets	\$5.00 if paid within 24 hours, increasing to \$10.00 if not paid within 24 hours, and increasing to \$25.00 if not paid within 72 hours.

Building & Planning

Residential Permit Fees

New Construction, Additions, and Renovations:

> 1,200 sq. ft.	\$100.00
1,200-1,600 sq. ft.	\$125.00
1,601-2,000 sq. ft.	\$150.00
> 2,000 sq. ft.	\$175.00

Electrical: \$60.00

Plumbing:

1-12 fixtures	\$50.00
13-20 fixtures	\$75.00
> 20 fixtures	\$100.00

Demolition: Any Structure \$50.00

Driveway: \$50.00

Accessory Structures:

720 sq. ft. of less	\$50.00
> 720 sq. ft.	(see New Construction Tables above)

Porch/Carport/Deck: Not Enclosed \$50.00

Swimming Pool: Above or In Ground \$50.00

Fencing or Retaining Walls: \leq 7 ft. high \$40.00

Roof: \$75.00

HVAC: \$50.00

Commercial Permit Fees

New Construction, Additions, and Renovations:

< 2,500 sq. ft.	\$300.00
2,501-5,000 sq. ft.	\$500.00
5,001-10,000 sq. ft.	\$700.00

> 10,000 sq. ft.	\$700.00 plus \$0.02 per sq. ft. over 10,000 sq. ft.
Electrical:	\$75.00
Plumbing:	
1-12 fixtures	\$50.00
13-20 fixtures	\$75.00
> 20 fixtures	\$100.00
Billboards/Signs:	
Temporary (1-30 days)	\$30.00
Permanent-Surface Mounted	\$50.00
Pylon-type w/pole and footing	\$75.00
Demolition: Any Structure	\$50.00
Driveway: Per Entrance	\$100.00
Accessory Structures:	
720 sq. ft. of less	\$50.00
> 720 sq. ft.	(see New Construction Tables above)
Porch/Carport/Deck: Not Enclosed	\$50.00
Swimming Pool: Above or In Ground	\$50.00
Fencing or Retaining Walls: <= 7 ft. high	\$40.00
Foundation Only:	\$150.00
Roof:	\$75.00
HVAC:	\$75.00
Replacement of Bulk Storage Tanks, Piping, or Dispensing Equipment for Commercial Fuel Stations:	\$50.00
Parking Lots:	
< 2,500 sq. ft.	\$150.00
2,501-5,000 sq. ft.	\$250.00

5,001-10,000 sq. ft.	\$350.00
> 10,000 sq. ft.	\$350.00 plus \$0.01 per sq. ft. over 10,000 sq. ft.

Plan Commission Fees:

Re-zoning: \$100.00

Subdivision Applications:

(Primary/Secondary)

Minor	\$100.00
Major	\$150.00
Planned Unit Development	\$150.00

Board of Zoning Appeals Fees:

Appeals: \$100.00

Variance of Use: \$100.00

Variance of Development Standards: \$100.00

Special Use/Special Exception: \$100.00

Water & Wastewater Utilities

Industrial Waste Discharge
Application Review \$200.00

Replacement Costs for Lost, Damaged, or
Stolen Water Meters

5/8" – 3/4"	\$125.00
1"	\$160.00
1 1/4"	\$1,000.00
1 1/2"	\$1,350.00
2"	\$1,500.00
3"	\$2,000.00
4"	\$3,300.00
6"	\$5,800.00

Inspection Fee for Monitoring
Developer While Installing Water or
Sewer to be Dedicated to the City \$1.00 per ft. (\$500.00 minimum)

Inspection Fee for Sewer Lateral and Connection to City Main	\$250.00
Service Call Fee for After-Hours Call for Non-City Plumbing Issue (for example, no homeowner water shut-off valve)	\$50.00
Refusal to Install Shut-Off Valve, If Not Completed After 7 Days	\$20.00 per day

Project Review

Technical Review Committee Fee (For review not otherwise required as part of a Plan Commission or Board of Zoning Appeals application)	\$50.00
Erosion Control Monitoring (during construction)	\$25.00 per acre (\$100.00 minimum)
Cell Tower Permit	\$500.00
Developer Plan Review (Civil)	

<u>Pages</u>	<u>Fee</u>
1-5	\$500.00
6	\$765.00
7	\$930.00
8	\$1,085.00
9	\$1,260.00
10-20	\$1,325.00
21-40	\$1,590.00
41-60	\$1,855.00
61-80	\$2,120.00

Drainage Plan Review

</= 1 acre	\$750.00
> 1 acre	\$750.00 plus \$50.00 for each additional acre

SWPPP Plan Review

</= 1 acre	\$750.00
> 1 acre	\$750.00 plus \$50.00 for each additional acre

Sanitation

Garbage Service \$16.08 per month

Street Department

Street Cuts Up to 4' X 24' \$500.00 plus asphalt material costs
(larger street cuts must be performed by a qualified paving contractor)

Potholing Up to 1' X 1' \$100.00

Cemetery

Lot Prices:

A grave space anywhere in the Cemetery with the exception of Memorial Gardens Addition in New Oakhill Cemetery \$500.00

A grave space in Memorial Gardens Addition in New Oakhill Cemetery \$200.00

The Clerk-Treasurer will record the deed at the Marshall County Recorder's Office. There will be an additional charge for recording fees at the time of purchase based upon the fees charged by the Recorder.

Rates for Grave Opening:

Adult grave opening Monday through Friday 8:00 AM until 3:00 PM (local time) \$500.00

Adult grave opening Saturday 8:00 AM until 3:00 PM (local time) \$750.00

Adult grave opening Sunday 12:00 noon until 3:00 PM (local time) \$750.00

Grave opening for a child under 12 years of age, Monday through Friday 8:00 AM until 3:00 PM (local time) \$150.00

Grave opening for a child under 12 years of age, Saturday 8:00 AM until 3:00 PM (local time) \$350.00

Grave opening for a child under 12 years of age, Sunday 12:00 noon until 3:00 PM (local time)	\$350.00
Grave opening for a cremation urn, Monday Through Friday 8:00 AM until 3:00 PM (local time)	\$200.00
Grave opening for a cremation urn, Saturday 8:00 AM until 3:00 PM (local time)	\$400.00
Grave opening for a cremation urn, Sunday 12:00 noon until 3:00 PM (local time)	\$400.00

Entombment Rate:

Mausoleum entombment, Monday through Friday 8:00 AM until 3:00 PM (local time)	\$300.00
Mausoleum entombment, Saturday 8:00 AM Until 3:00 PM (local time)	\$500.00
Mausoleum entombment, Sunday 12:00 noon until 3:00 PM (local time)	\$500.00
Entombment of cremated remains in mausoleum and columbarium, Monday through Friday 8:00 AM until 3:00 PM (local time)	\$150.00
Entombment of cremated remains in mausoleum and columbarium, Saturday 8:00 AM until 3:00 PM (local time)	\$300.00
Entombment of cremated remains in mausoleum and columbarium, Sunday 12:00 noon until 3:00 PM (local time)	\$300.00

Fees for Concrete Footings for Monuments:

The fee for concrete footings for monuments, including a two inch (2") margin	\$0.35 per sq. in.
Minimum charge for concrete footings for monuments, regardless of size	\$50.00

Disinterment Fees:

Fee to disinter remains from the ground Monday through
Friday 8:00 AM until 3:00 PM (local time). There will be

no disinterments on Saturdays, Sundays, or City Holidays \$600.00

Fee to disinter remains from mausoleum and columbarium Monday through Friday 8:00 AM until 3:00 PM (local time). There will be no disinterments on Saturdays, Sundays, or City Holidays. \$300.00

Chapel Use and Fees:

Chapel use for up to two-hour services (a deposit of \$100.00 will also be required) – payable at time of use \$200.00

There will be no charge for use of the chapel for Medicaid and Township Trustee services, or for use of the chapel for graveside services due to inclement weather, or if a grave is deemed unsafe for graveside services.

All Saturday and Sunday services will be scheduled no later than 3:00 PM (local time). There will be no services scheduled after 3:00 PM (local time). Arrivals for such services after 4:00 PM will incur an additional fee of \$200.00. There will be no services scheduled on City Holidays as established by ordinance.

Clerk-Treasurer's Office

Application Fees:

Annexation	\$20.00
Tax Abatement	\$20.00

Section 2. The fees and charges listed in Section 1 are hereby approved. Accordingly, the applicable Departments of the City of Plymouth are authorized to charge and collect said fees and charges.

Section 3. This ordinance shall become effective after passage, due attestation, and publication as required by law. Further, this ordinance shall remain in effect until amended or repealed by the Common Council.

PASSED AND ADOPTED this _____ day of _____, 2018.

Mark Senter, Presiding Officer

ATTEST:

Jeanine M. Xaver, IAMC/CMC, Clerk-Treasurer

Presented by me to the Mayor of the City of Plymouth, Indiana on the _____ day of _____, 2018, at _____ o'clock ____ m.

Jeanine M. Xaver, IAMC/CMC, Clerk-Treasurer

Approved and signed by me this _____ day of _____, 2018.

Mark Senter, Mayor